

**OPTOMETRY SERVICE  
CONFERENCE CALL  
MINUTES**

**October 19, 2012  
3 p.m. Eastern Time**

1. Announcements:
  - a. Open VA Optometry Staff Positions
    - i. Dr. Townsend comment. Please see the links below for the open optometrists' positions available at this time.
      1. [http://www.navao.org/documents/10\\_2012/OPEN\\_OPTOMETRY\\_POSITIONS.doc](http://www.navao.org/documents/10_2012/OPEN_OPTOMETRY_POSITIONS.doc)
      2. [http://www.va.gov/OPTOMETRY/open\\_VA\\_Optomestrist\\_Positions.asp](http://www.va.gov/OPTOMETRY/open_VA_Optomestrist_Positions.asp) or <http://jobsearch.usajobs.gov/>
  - b. VA Core Values and Characteristics (I CARE)  
<http://vaww.va.gov/default.asp>
  - c. Continuous Readiness in Information Security Program (CRISP)  
<http://vaww.vhaco.va.gov/CRISP/>
  - d. VA Handbook 6500 – Appendix G, VA National Rules of Behavior
    - i. [http://www.navao.org/documents/10\\_2012/VA\\_National\\_Rules\\_of\\_Behavior\\_VA\\_Handbook\\_6500\\_Appendix\\_G.pdf](http://www.navao.org/documents/10_2012/VA_National_Rules_of_Behavior_VA_Handbook_6500_Appendix_G.pdf)
  - e. VHA Directive 2012-026, Sexual Assaults and Other Defined Public Safety Incidents in VHA Facilities
    - i. This Veterans Health Administration (VHA) Directive establishes a unified policy describing the management of all individuals in VHA facilities whose behavior has, or could, jeopardize the health or safety of others, undermine a culture of safety in VHA, or otherwise interfere with the delivery of health care at the facility.
    - ii. [http://www.navao.org/documents/10\\_2012/VHA\\_Directive\\_2012-026\\_Sexual\\_Assaults\\_and\\_Other\\_Defined\\_Safety\\_Incidents\\_in\\_VHA\\_Facilities.pdf](http://www.navao.org/documents/10_2012/VHA_Directive_2012-026_Sexual_Assaults_and_Other_Defined_Safety_Incidents_in_VHA_Facilities.pdf)
  - f. VHA Directive 2012-027, Veteran Service Organizations Policy
    - i. This Veterans Health Administration (VHA) Directive establishes VHA policy concerning VHA's interface with the Veterans Service Organizations (VSO).
    - ii. [http://www.navao.org/documents/10\\_2012/VHA\\_Directive\\_2012-027\\_Veterans\\_Service\\_Organizations\\_Policy.pdf](http://www.navao.org/documents/10_2012/VHA_Directive_2012-027_Veterans_Service_Organizations_Policy.pdf)
  - g. VHA Directive 2012-030, Credentialing of Health Care Professionals
    - i. This Veterans Health Administration (VHA) Directive defines policy on the credentialing of health care professionals within VHA who are appointed or designated under certain title 38 United States Code (U.S.C.) and 5 U.S.C. authorities, who claim licensure, registration, or certification, as applicable to the position or required education for the occupation, and are not currently credentialed in accordance with VHA Handbook 1100.19.

- ii. [http://www.navao.org/documents/10\\_2012/VHA\\_Directive\\_2012-030\\_Credentialing\\_of\\_Health\\_Care\\_Professionals.pdf](http://www.navao.org/documents/10_2012/VHA_Directive_2012-030_Credentialing_of_Health_Care_Professionals.pdf)
  - h. VHA Handbook 1907.03, Health Information Management Clinical Coding Program Procedures
    - i. This Veterans Health Administration (VHA) Handbook provides procedures necessary for managing a VHA facility-wide clinical coding program.
    - ii. [http://www.navao.org/documents/10\\_2012/VHA\\_Handbook\\_1907\\_03\\_Health\\_Information\\_Management\\_Clinical\\_Coding\\_Program\\_Procedures.pdf](http://www.navao.org/documents/10_2012/VHA_Handbook_1907_03_Health_Information_Management_Clinical_Coding_Program_Procedures.pdf)
  - i. VHA Handbook 1907.01, Health Information Management and Health Records
    - i. This Veterans Health Administration (VHA) Handbook is issued to provide basic health information procedures for managing the patient health record.
    - ii. [http://www.navao.org/documents/10\\_2012/VHA\\_Handbook\\_1907\\_01\\_Health\\_Information\\_Management\\_and\\_Health\\_Records.pdf](http://www.navao.org/documents/10_2012/VHA_Handbook_1907_01_Health_Information_Management_and_Health_Records.pdf)
  - j. VHA Handbook 1004.08, Disclosure of Adverse Events to Patients
    - i. This Veterans Health Administration (VHA) Handbook provides procedures to ensure consistent practice in disclosing to patients (or to the patient's personal representative) the occurrence of adverse events related to the patient's clinical care.
    - ii. [http://www.navao.org/documents/10\\_2012/VHA\\_Handbook\\_1004\\_08\\_Disclosure\\_of\\_Adverse\\_Events\\_to\\_Patients.pdf](http://www.navao.org/documents/10_2012/VHA_Handbook_1004_08_Disclosure_of_Adverse_Events_to_Patients.pdf)
  - k. VHA Handbook 1100.19, Credentialing and Privileging
    - i. This revised Veterans Health Administration (VHA) Handbook provides VHA procedures regarding credentialing and privileging.
    - ii. [http://www.navao.org/documents/10\\_2012/VHA\\_Handbook\\_1100\\_19\\_Credentialing\\_and\\_Privileging.pdf](http://www.navao.org/documents/10_2012/VHA_Handbook_1100_19_Credentialing_and_Privileging.pdf)
- 2. Optometry Service Field Advisory Committee - Dr. Selvin – unavailable for comment.
- 3. Optometric Education Programs - Drs. Messer/Slagle
  - a. Dr. Slagle comment. The ORMatch program launched on October 1. ORMatch is the new Optometry Residency Match program, which is administered by National Matching Services Inc., an ASCO committee with representation from ASCO. The VA oversees the program with management support from ASCO. If you desire your program to participate in the match, you should contact NMS immediately. The website is <http://www.natmatch.com/ormatch/>
    - i. One “glitch” to make note of is that the previous ORMS system, after receiving an application, automatically forwarded the application to the program supervisor and residency director. ORMatch is not currently set up to do this. You may want to keep in touch with your affiliates to update them on applications to your program.

- b. SECO International is accepting abstract educational poster proposals for publication in the Advanced Media Learning Center (AMLC) during SECO in Atlanta (February 27 - March 3, 2013). This is a good opportunity for residents. The deadline for submission is November 15.
- 4. Optometry Productivity Workgroup - Drs. Bennett/Horn/Selvin – unavailable for comment.
- 5. Electronic Medical Records/Information Technology Issues - Dr. Ballinger – unavailable for comment.
- 6. Infection Control/Reusable Medical Equipment Reprocessing - Drs. Horn/Mancil/White/O’Connor - unavailable for comment.
  - a. Dr. Townsend comment. The One Source Document Site can also be found on the administrative page of the VHA Optometry Service intranet website.  
**One Source Document Site:** <http://onesourcedocs.com/member/index.html>
- 7. Teleretinal Imaging Screening Program - Drs. Cavallerano/Selvin – unavailable for comment.
- 8. DoD/VA Vision Center of Excellence & Eye Injury Registry - Dr. Barker – unavailable for comment.
- 9. TBI Vision Rehabilitation - Dr. Eldred – unavailable for comment.
- 10. Low Vision Rehabilitation - Drs. Chan-O’Connell/Mancil – unavailable for comment.
- 11. Optometry Quality Improvement - Dr. Brough – unavailable for comment.
- 12. VA Systems Redesign/Wait Times - Drs. Boyer/Horn
  - a. Dr. Townsend comment. There was an improvement noted compared to FY 2011 and a record number of unique veterans were seen.
- 13. VA Optometric Research & Development - Dr. Mancil – unavailable for comment.  
<http://vaww1.va.gov/OPTOMETRY/research.asp>
- 14. VHA Optometry Service Websites - Drs. Hamilton/G. Singh
  - a. Dr. Singh comment. Nothing new to report.
- 15. VA Optometry Service Directory - Drs. Egusa/Lim/Pewitt – unavailable for comment.
  - a. Dr. Townsend comment. Please look at the Optometry Service Directory and make sure all the information is up to date for your site.
- 16. VA Residency Trained Optometrist Directory - Dr. Wang
  - a. Dr. Wang comment. Please send any updates, particularly about new residents, to Dr. Wang to include in the Residency Trained Optometrist Directory. An email notifies all those within the directory of any new open positions available.
- 17. AFOS Report - Drs. Hunter/Wasik
  - a. Dr. Wasik comment. The annual business meeting is scheduled to begin on Monday and registration opens at 11:00am in Phoenix prior to the

academy meeting. Early registration has passed but you can still register on-site. Included will be continuing education as well as a breakout session with Dr. Townsend Monday evening. This will be the first meeting with the new executive director.

- b. After the meeting, their new website will be up and running and will hopefully will be much more functional for the organization.
- c. There are some new awards coming out after the business meeting this year. The AFOS Optometrist and Young Optometrist of the Year will be awarding service specific awards.

18. NAVAIO Report - Drs. Kawasaki/Storer

- a. Dr. Storer and Dr. Kawasaki comment. They look forward to seeing everyone at the upcoming 2012 NAVAIO Annual Meeting & Reception, which will be held next Thursday evening, October 25, 2012 at the Hyatt Regency Phoenix in conjunction with the American Academy of Optometry Meeting. Details about the meeting are post on the website at [www.navao.org](http://www.navao.org).

19. Dr. Mary Jo Horn will be acting director in Dr. Townsend's absence due to his attendance at the Academy meeting in Phoenix.