

Date: December 8, 2020

From: Assistant Under Secretary for Health for Quality and Patient Safety (VHA 17)

Thru: Assistant Under Secretary for Health for Operations (VHA 15) *TL*

Subj: Standards of Practice Published on Medical Staff Affairs Intranet Site

To: Veterans Integrated Service Network (VISN) Directors (10N1-23)  
Medical Center Directors (00)

1. The purpose of this memorandum is to provide notification that the Medical Staff Affairs Program Office intranet site has been updated with a new Standard Operating Procedure (SOP-P1), *Medical Staff Leadership Structure*. This procedure will be codified in VHA Directive 1100.20, "Credentialing of VHA Healthcare Providers" and VHA Directive 1100.21, "Privileging". These directives are in the final stages of routing for publication.
2. SOP-P1, *Medical Staff Leadership Structure*, can be located at the Medical Staff Affairs intranet site:  
<https://vaww.qps.med.va.gov/divisions/qm/msa/Credentialing/msaCRPolicy.aspx>
3. In lieu of a formal directive, it is VHA policy that Standard Operating Procedures (SOPs) that are posted on the VHA Medical Staff Affairs Program Office intranet site are mandatory for use enterprise-wide for credentialing, privileging, and Medical Staff practice.
4. The Medical Staff Affairs office provides notice to field credentialing and privileging specialists on SOPs as they are published.
5. Questions related to the general content of this guidance should be directed to [VHA17QM6MedStaffAffairsAction@va.gov](mailto:VHA17QM6MedStaffAffairsAction@va.gov).

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