

Date: January 5, 2022

From: Deputy Under Secretary for Health performing the Delegable Duties of the Under Secretary for Health

Subj: Authorization for use of Voluntary Detail of Title 5 Employees to Title 38 and Hybrid Title 38 Occupations in support of Emergent COVID-19 Staffing

To: Veterans Health Administration Senior Leaders and other Key Officials

1. To assist with emergent patient care responsibilities in support of combating COVID-19, Title 5 employees who have maintained or possess active licensure, registration, certification and other necessary qualification requirements for an occupation under Title 38 or Hybrid Title 38 authority, may be voluntarily detailed on an emergency basis to a Title 38 or Hybrid Title 38 position. The detail should be for the shortest period possible to assist with resolution of the emergent need.
2. This detail is strictly on a voluntary basis. Employees who volunteer for the detail will maintain all benefits, pay and any and all entitlements under Title 5 authority.
3. Prior to effect of the voluntary detail, the employee must be:
 - a) Found fully qualified by the servicing HR Office for the targeted position in accordance with the appropriate VA Hybrid or Title 38 qualification standard for the occupation;
 - b) Be fully credentialed for the occupation and enrolled in VetPro; and
 - c) Sign the attached Statement of Understanding which reflects no impact to current Title 5 entitlements.
4. Management officials should communicate voluntary detail opportunities to their Title 5 employees. For those who are qualified and step forward to volunteer, management officials will need to coordinate with HR to ensure requirements in paragraph 3 are completed.
5. This temporary authority to detail Title 5 staff into Title 38 and Hybrid Title 38 positions will remain in place until June 30, 2022 and may be extended as needed, based on the continued needs of the Agency.

STEVEN
LIEBERMAN

Digitally signed by
STEVEN LIEBERMAN
Date: 2022.01.05
19:02:41 -05'00'

Steven L. Lieberman, M.D.

Attachment

DRAFT MOU – DETAILS FROM T5 TO HYBRID TITLE 38/TITLE 38 POSITIONS

MEMORANDUM OF UNDERSTANDING

DETAIL OF TITLE 5 EMPLOYEE TO A TITLE 38 OR HYBRID TITLE 38 POSITION

1. I (Employee Name) voluntary request a detail from my current occupation of (Employee's Current Title 5 Occupation, Series and Grade) under Title 5 appointment authority to the position of (Occupation/Assignment) on an emergency basis for the temporary period of (starting date of detail) to (ending date of detail).

2. In requesting this detail, I understand and agree to the following:

- This detail is on a voluntary basis and may be extended or terminated at any time based on the needs of the Agency.
- I must complete all credentialing, qualifying and competency requirements for the occupation to which I am being detailed prior to performing the duties and responsibilities associated with the detail.
- I must maintain any required credentials (licensure/registration/certification) for the occupation during the detail and will immediately notify management officials if any issues arise with those credentials.
- My current Title 5 appointment, title, series, grade, as well as salary, benefits, and all entitlements will continue during the detail. There will be no change in the Title 5 entitlements, regardless of the occupation to which I am being voluntarily detailed.

3. Upon completion of the detail, or depending upon when the detail is no longer needed by the Agency, I will return to my Title 5 position.

Employee Signature

Date